

## **Instructions for Completing a Claim Form**

- 1. Based on the type of check fraud, please see below for required documents.**
- 2. All paperwork and required documents must be completed and submitted to your local People's United Bank branch.**
- 3. Branch must submit an ECM and send original paperwork to the Adjustment Department R.C. 668**

### **Maker's Signature Forged**

- 1) Affidavit of Forgery submitted by the Maker, Notarized
- 2) Copy of Original checks
- 3) Police Report
- 4) Close account

### **Endorsement Forged**

- 1) Affidavit of Forgery submitted by the Payee, Notarized
- 2) Copy of Original checks

### **Check Amount Altered**

- 1) Affidavit of Forgery submitted by the Maker, Notarized
- 2) Copy of Original checks

### **Payee Name Altered**

- 1) Affidavit of Forgery submitted by the Maker, Notarized
- 2) Copy of Original checks

### **Unauthorized Check Draft**

- 1) Affidavit of Forgery submitted by the Maker, Notarized
- 2) Copy of Original checks or copy
- 3) Close account

### **Unauthorized Over the Counter Withdrawal**

- 1) Affidavit of Forgery submitted by the Maker, Notarized
- 2) Copy of Original checks
- 3) Police Report (optional)
- 4) Close Account

### **Missing Endorsement or Improper Endorsement**

- 1) Affidavit of Forgery submitted by the Maker, Notarized
- 2) Copy of Original checks
- 3) Statement from Payee (optional)

### **Counterfeit Check**

- 1) Affidavit of Forgery submitted by the Maker, Notarized
- 2) Copy of counterfeit checks
- 3) Police report (optional)
- 4) Close account

**CHECK AFFIDAVIT**  
**People's United Bank, N.A.**

Claimant Name: _____	
Current Address: _____	City: _____
State: _____	Zip: _____
Home Phone: _____	
Account Number: _____	ECM# (For internal use only) _____

**PLEASE NOTE:** You may complete more than one section if an item has been misused in more than one way (i.e., if someone altered the payee's name and altered the amount). However, a separate affidavit "page 2" must be completed for **EACH ITEM.**

Posting Date: \_\_\_\_\_ Check #: \_\_\_\_\_ Amount: \_\_\_\_\_

**Maker's Signature Forged**

The maker's signature of \_\_\_\_\_ on the Item listed above, and examined by me, is a forgery. I did not sign the Item nor did I authorize any other person to sign my name on the Item.  
\_\_\_\_\_(Initial here)

**Endorsement Forged**

The endorsement of \_\_\_\_\_ on the Item listed above, examined by me, is a forgery. I did not endorse the Item nor authorize any other person to endorse the Item on my behalf.  
\_\_\_\_\_(Initial here)

**Check Amount Altered**

The amount of the above Item was altered from the original amount of \$ \_\_\_\_\_ to \$ \_\_\_\_\_. I did not alter the amount of the Item nor authorize the altering. I received no benefit from the altered Item in excess of the original amount, nor was any part of the excess amount applied to any use or purpose on my behalf.  
\_\_\_\_\_(Initial here)

**Payee Name Altered**

The payee's name on the above described Item has been changed. This was originally made payable to \_\_\_\_\_ and was altered to make it payable to \_\_\_\_\_. I did not alter the payee's name nor did I authorize the alteration. \_\_\_\_\_(Initial here)

**Unauthorized Check Draft**

I did not authorize a draft on my account for the Item listed above. \_\_\_\_\_(Initial here)(Each account holder must sign if this claim is made)

**Unauthorized Over the Counter Withdrawal**

The signature of \_\_\_\_\_ on the withdrawal slip(s), examined by me is a forgery. I did not sign the withdrawal slip(s) nor did I authorize any other person to sign my name to withdraw funds from the account. \_\_\_\_\_(Initial here)



**Photographs: (If cashed at People's United Bank, N.A.)**

I/We have viewed the photographs of the said incident and recognize the individual(s) doing the transaction as \_\_\_\_\_ (initial here) Individuals name, address & phone #.

I/We have viewed the photographs of the said incident and do not recognize the individual(s) doing the transaction. \_\_\_\_\_ (initial here)

\*\*\*\*\*Mandatory\*\*\*\*\*

***INFORMATION (must be completed)***

Employee completing the affidavit: \_\_\_\_\_ Employee # \_\_\_\_\_

Branch & RC: \_\_\_\_\_ Market: \_\_\_\_\_

I/We swear that the above statement made on \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_ is true.

I/We hereby request that the bank provide my designee, or the appropriate law enforcement agency copies of all documentation and records or other information in writing or otherwise with respect to my account(s) for the period of \_\_\_\_\_ through and including \_\_\_\_\_.

I/We acknowledge and agree that I/We am signing this original affidavit, notarized, and submitting it to People's United Bank, N.A. in support of the claim described, and that People's United Bank, N.A. may discard or not retain the original affidavit and instead may reproduce, record, scan, image or make a photocopy of the original for record-keeping that accurately reproduces the original and retain only the electronic or scanned image or copy. I/We further acknowledge and agree that in any case or legal matter arising from the subject matter of this affidavit, People's United Bank, N.A. may produce a true, accurate and complete copy, or electronic or scanned image of this original affidavit as may be necessary or required by law, and that it will be deemed a valid and true and accurate copy of the original affidavit for all purposes, made and kept in the ordinary and regular course of business, and it may be admitted in evidence or for any other proper use in a court of law or used by the Bank for any lawful purpose.

I/We further depose and say the following:

I/We promise to testify or certify to the truth of all applicable statements in this affidavit in any case now pending or which may occur regarding the facts giving rise to this affidavit.

I/We understand that People's United Bank reserves the right to delay paying immediate restitution to me until it has completed its investigation, and in certain circumstances may withhold reimbursement subject to its receipt of a police report.

Claimant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Joint Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

TO BE USED BY A NOTARY PUBLIC

State of \_\_\_\_\_

ss \_\_\_\_\_ (Town/city)

County of \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

\_\_\_\_\_  
Notary Public's Signature

My commission expires \_\_\_\_\_ (Notary Seal)

***NOTICE CONCERNING DEFRAUDING THE BANK***

Under Federal Law (18 U.S.C. 1433), it is a crime to knowingly defraud or attempt to defraud a financial institution.

Any person committing this crime may be fined up to \$1,000,000, or imprisoned for not more than 20 years, or both.

Under Section 53a-127(b) of the Connecticut General Statutes, "obtaining property through fraudulent use of an automated teller machine" is considered the crime of larceny.

**I have read the above statement and understand that a false claim is a serious offense. \_\_\_\_\_ (initial here)**

**All paperwork and required documents must be completed and submitted to your local People's United Bank, N.A. branch.**